

## Newsletter 20<sup>th</sup> October 2023

Dear parents and carers

We know that providing healthy, nutritional, varied lunches every day can be a challenge. Please be aware that this year, all pupils in R-Y6 are eligible for free school meals. You can see the Havering Catering Service lunch menu, including a photo version of each meal, plus dietary charts for allergens, gluten free and dairy free meals on our website on the 'Our School' tab then 'Healthy Eating' (attached at the bottom of the web page).



If your child prefers to bring their own lunch to school, you can also find information in the same place on the website about what to include in a packed lunch to meet the Government's food standards.

Lastly, there are details about break time snacks (fruit and vegetables only) and drinks too – please remember that we are a nut free school.

If your child has a limited diet, please speak to their teacher so our Lunchtime Assistants can support them to broaden their palate, ensuring they stay fit and healthy.

I wish you a happy, relaxing half term break.

Mrs Sansom, Headteacher



## Vision for 2021-2026

### EVERYONE LEARNING TOGETHER

Branfil is a vibrant learning community where we nurture lifelong learners who embody our school values and make a positive contribution to the world.

Adults and children feel valued and love learning together. Everyone thrives and achieves personal success through being happy, safe and confident learners, who ask questions, take appropriate risks, learn from their mistakes and seek help when needed.

LOVE  
EXPLORE  
ASPIRE  
RESPECT  
NURTURE



## 2 Beech - Forest School

2 Beech have thoroughly enjoyed their time taking part in Forest School this half term. We have toasted marshmallows on the fire, lit our own fires, built dens and ladders to climb trees and finished our time with a fantastic forest walk. We cannot wait to take part in it again. Thank you to Mrs. Ferguson and Mrs. Gafford for creating such memorable experiences.



### Year 5/6 Cross Country

19 children from Year 5 and 6 went to Stubbers on Thursday to take part in a 2km Cross Country race against other children from across Havering. They had to battle puddles, inclines, mud and the woods and they all ended with a huge smile on their face, proud of their stamina, perseverance and accomplishments.

Well done to Max, Arthur, Damon, Charlie, Remi, Jessica, Matilda, Minnie, Oscar, Logan, Bailey, Blake, Mylee-Rae, Rebekah, Elise and Freya! A special mention to Lexie and Billy who finished top 20 in their races and Reid who came 9th in his race.



### Year 4 Author Workshop

Year 4 really enjoyed an author workshop on Wednesday morning from John Phillips and Jen Jamieson who have written a book called Bad Hair Day, based on John's viral song! They learnt the song, the dance moves and took part in a draw-a-long with Jen to draw the chicken from the book. Check out our moves and illustrations!



### 4 Larch to Pizza Express

Last Tuesday, 4 Larch went to Pizza Express as part of their DT unit of food technology. They had a great time shaping the dough, smearing the tomato sauce and sprinkling the cheese on top. The best bit, however, was certainly the tasting!



### Football Festival for years 1 and 2

On Wednesday, a team of Year 1 and 2 children represented our school at a Football Festival. All of them displayed excellent teamwork and sportsmanship, with the Year 2 team winning their group. Well done Team Branfil!





### September Values Art Competition

The Arts Committee have voted for the winner of the September Value's Art Competition. Whilst it was a very difficult decision due to many fantastic pieces of art being entered, the Arts Committee voted for Fletcher's (5 Alder) vibrant, eye catching painting to be the winner.

The theme of September's competition was to create a collaborative piece based on our current value of Love. Fletcher worked with his Mum using a range of techniques and materials to create the winning painting.



A big thank you to everyone who entered; we have been incredibly impressed with the effort that has gone into the entries! Check Google Classroom to find out details of October's competition.

### Excellence in the Arts

Last week we had a musical winner! Mr Edwards nominated Liam in 1 Lime for his outstanding effort during his music lesson. 1 Lime have been learning a new song called We Talk To Animals and Liam really stood out as his effort, singing, energy and concentration which were all second to none.

This week we have this year's first Reception winner. Harry in Conkers has been enjoying applying his creativity to making aliens recently. At home he innovatively used some concrete that he found and added a variety of materials to decorate this as an alien from Mars, who Harry has named Conkie. His use of a range of colours and careful thought about the alien's features make this a really out of this world piece of art! Well done Harry!



### World Mental Health Day

Tuesday 10<sup>th</sup> November was World Mental Health Day and it was lovely to see so many children dressed in yellow. The wellbeing committee designed a poster full of positive affirmations to share with a local school: Hacton. We received one from James Oglethorpe, which was shared with the children during an assembly. The children were all given a piece of 'homework' to complete at home which was part of ITV's Britain Get Talking. We raised nearly £300 for the YoungMinds mental health charity. Thank you to everyone who donated to such a worthy cause.



## Forest School volunteers



We are looking for volunteers to help support us during our Forest School sessions. The support of volunteers from our school community is vital in helping us to provide this great experience for the children at Branfil. Volunteers can include parents, carers and extended family members. Please note that all volunteers will be required to have an up to date DBS check, which can be arranged via the school office if needed.

Responsibilities for volunteers at Forest School include helping to get resources ready for the session, supporting children with activities and helping to pack away at the end. The sessions are lots of fun and it is a great opportunity to spend some time in the great outdoors, it is worth noting that Forest School goes ahead whatever the weather!

After half term (from WB 06.11.23) we are looking for volunteers to support us with the following sessions:

- Tuesday afternoons from 1pm-3pm
- Wednesday mornings from 9:30am-11:30am
- Wednesday afternoons from 1pm-3pm

If you or a family member would like to volunteer please email Mrs Ferguson at [forestschool@branfil.havering.sch.uk](mailto:forestschool@branfil.havering.sch.uk) and let us know if you have a current DBS check or if you would like details about how to obtain one.

## Swimming Lessons

4 Birch will be having swimming lessons on Wednesdays up until Wednesday, 6<sup>th</sup> December. A letter has gone out with all of the information. Pupils should still wear their PE kits on these days please.



4 Larch will be swimming in the spring term. Details will be sent to them nearer the time.

## Year 6 parents/carers – applying for a secondary school

The Havering School Admissions Team are keen to ensure every parent/carer of a Year 6 child makes an on time application for Secondary School. If you have not done so already, you must apply for a secondary school before the deadline of **Tuesday 31 October 2023**.

If you live in Havering - you can make your application by visiting [www.eadmissions.org.uk](http://www.eadmissions.org.uk). If you have not already registered for an account with eAdmissions, you must create one and follow the relevant steps to verify the account before starting your application.

Should you have any questions regarding the admissions process, please email:

[schooladmissions@havering.gov.uk](mailto:schooladmissions@havering.gov.uk).

If you do not live in Havering - please contact the School Admissions Team within your home Local Authority for information on how to apply.

## Free School Meals/Pupil Premium

Although this year all children in Reception through to Year 6 do not have to pay for school dinners, if you are in receipt of benefits, you may be entitled to Pupil Premium. By registering for Free School Meals/Pupil Premium now, you may be entitled to register with Havering's School Meal Holiday Scheme, which provides £15 per child per holiday week, as well as receive help from school with things like uniform, school trips, etc. For further details or to apply please go to: <https://www.havering.gov.uk/freeschoolmeals>

## Internet Safety

Please see a safety guide for parents/carers after the Dates for your Diary below.



### Sharing concerns or making a complaint

We ask that you bring any matter of concern to the immediate attention of your child's class teacher, either in person at the end of the day as you pick your child up or through the year group email. All staff want to resolve any issues immediately so your child looks forward to being in school – please give them the chance to do that. Sharing negative issues on social media does not help your child and often makes a situation worse.

If you still do not feel that your concern has been resolved, the next step is to speak to your child's Year Leader – again, please make contact on the playground or through the year group email. Urgent issues can of course be raised by telephone alternatively.

Any issue that needs further support to resolve will be passed to a member of the leadership team and contact will be made, usually by telephone initially, often followed up by a meeting in person.

In the unlikely event that a resolution has not been found by this point, then we have a comprehensive Complaints Policy (available on the website), explaining what to do next.

Thank you in advance for your support in working in partnership for the benefit of your child.

### Contact with teachers

A reminder to parents/carers that they can contact their child's class teacher by using the following emails:

[acorns@branfil.havering.sch.uk](mailto:acorns@branfil.havering.sch.uk)  
[conkers@branfil.havering.sch.uk](mailto:conkers@branfil.havering.sch.uk)  
[year1@branfil.havering.sch.uk](mailto:year1@branfil.havering.sch.uk)  
[year2@branfil.havering.sch.uk](mailto:year2@branfil.havering.sch.uk)  
[year3@branfil.havering.sch.uk](mailto:year3@branfil.havering.sch.uk)  
[year4@branfil.havering.sch.uk](mailto:year4@branfil.havering.sch.uk)  
[year5@branfil.havering.sch.uk](mailto:year5@branfil.havering.sch.uk)  
[year6@branfil.havering.sch.uk](mailto:year6@branfil.havering.sch.uk)



### Contacting the school

Please be aware that if you contact the teachers during the school day they cannot be expected to read and respond to your email since they will be teaching. The teachers may check their emails during their lunch break, however, this is not a school expectation and they will not always have time to reply.



If you are emailing anything to do with attendance, e.g. illness or appointments, this must be sent to [attendance@branfil.havering.sch.uk](mailto:attendance@branfil.havering.sch.uk).

If you are emailing regarding a different collection time or arrangement, only let the teachers know if you are able to inform them before 8am on the day. After this time, please email [office@branfil.havering.sch.uk](mailto:office@branfil.havering.sch.uk). Please note, if the person collecting your child is on the pickup list you do not need to inform the school since they will be released to anyone on this list.

### Break-time Snacks and Drinks

Fresh water is available for use by the children throughout the day. No other drinks will be allowed in classrooms but children may bring a bottle or carton to drink with their lunch. These should be stored on their class lunch trolley at the beginning of the day.

In Reception, Year 1 and Year 2, children are provided with a piece of fruit or a vegetable each day during morning break, funded by the government.



In Years 3-6, children are allowed to bring in fruit or vegetables from home for break-time. These should be labelled and put in the class basket daily, not left in their packed lunch bag as this can cause disruption at playtime.



Please note, WE ARE A NUT FREE SCHOOL. We have pupils who have severe nut allergies which can be life threatening so no products containing nuts can be brought into school. Thank you for your cooperation.



## Absent from School

Appointments should be made outside of school hours. If it is not possible to arrange a medical appointment, including doctors, dentist, opticians or hospital appointments, outside the school day, please send a copy of your appointment by text or email to: [attendance@branfil.havering.sch.uk](mailto:attendance@branfil.havering.sch.uk).

This is necessary in order for the absence to be authorised. Please email in advance of the appointment to ensure that the teacher is aware and your child/children are sent to the office ready for you to collect.

**Please remember to contact the school when your child is absent on a daily basis.** You can either email: [attendance@branfil.havering.sch.uk](mailto:attendance@branfil.havering.sch.uk) or telephone the school on 01708 225186 and **press option 1 if you wish to leave a message.** Please leave your **child's name, class and reason for absence.** Please do not just say your child is unwell as we need to record a reason. If you wish to speak to a member of the office staff, please hold on the line and your call will be answered.

If your child has sickness or diarrhoea, they will need to remain off school for 48 hours after the symptoms have cleared.

## Authorised and Unauthorised Leave

We strongly recommend that holidays are not taken during term time since these cannot be authorised. For any other planned absence, in the event that this cannot be avoided, a formal request should be submitted as soon as it is anticipated and, where possible, before the absence. A leave of absence request form **must** be completed, assessable from the school office or by emailing: [attendance@branfil.havering.sch.uk](mailto:attendance@branfil.havering.sch.uk). The headteacher may require evidence to support any request for leave of absence.

Only the school, within the context of the law, can approve absence, not parents or carers. The headteacher will only grant a leave of absence to a pupil during term time if they consider there to be 'exceptional circumstances' (this does not include family holidays, weddings or birthdays).

The local authority can fine parents for the unauthorised absence of their child from the school, where the child is of compulsory school age.

If issued with a fine, or penalty notice, each parent must pay £60 within 21 days or £120 with 28 days. The payment must be made directly to the local authority. If the payment has not been made after 28 days, the local authority can decide whether to prosecute or withdraw the notice. [O:\Primary\Attendance\Authorised and Unauthorised Leave.pdf](#)  
[..\Attendance\Holiday Forms\Q & A Penalty Notice Fact Sheet V2.pdf](#)

## School start time

A reminder that the back and front gates are open between 8.35 am and 8.45 am for children to arrive in school.

Any children who arrive after this time will receive a late mark. The minutes late, and reason for lateness, have to be entered onto our registration system, and the office staff will also ask for your child's lunch requirement – this can all mean a delay (especially if parents/carers have not consulted the menu in advance).

## Reminder – pick up times

Please can all parents and carers ensure that they enter the playground via the front or back gate at the correct times:

Reception – 3:10pm

Year 1, 2 and Year 3 – 3:15pm

Year 4, 5 and 6 – 3:20pm



These staggered times help to ensure that the children leave school safely at the end of the day. Please remember to enter the playground at the designated time, line up in front of the correct class and once you have collected your child leave promptly. If you have more than one child to collect, please wait at the back of the playground until the next time slot. Managing the exit of all our pupils safely requires careful planning and organisation. By adhering to the times you are supporting us to maintain safe routines. Thank you.

### Website Questionnaire

Thank you to everyone who completed the website questionnaire. Your feedback will help us make decisions relating to our new website, which should launch in January 2024.

### Havering Council Home to School Transport Survey

Havering Council has launched a consultation on the 2025/26 Home to School Transport Policy. They have asked us to share this consultation link and QR code. The survey will take a few minutes to complete. They would like to gather as many views and opinions as possible for this important policy.



<https://consultation.havering.gov.uk/education/home-to-school-transport-consultation>

### Information, Resources and Support For Families

Home-to school transport provision: a pupil is legally entitled to free transport if the school is more than two miles away and the child is under 8 years of age, or the school is more than three miles away and the child is 8 or over. There are other paths to entitlement but parents can find more information from gov.uk. [www.gov.uk/help-home-school-transport](http://www.gov.uk/help-home-school-transport)

### Happy Birthday!

Liam, Kaiden, Ava, Zachary, Gabriele, Logan, Harry, Louie, Madison, Matias, Penelope, Tilly, Jack, Sylvia, Alexander, Isabella, Mckenzie, Alfie, Ronnie, Arnie, Rose, Frank, George, Oliver, Poppy, Jessica, Harley, Maigon and David.



### Star Writers for Autumn Term 1

Erin - 1 Pine  
Evangeline - 1 Lime  
Ava - 1 Willow  
Brody - 2 Cedar  
Rola - 2 Beech  
Violet - 2 Holly  
Jacob - 3 Hazel  
Emilia - 3 Oak  
Betsy-Lu - 3 Maple  
Milena - 4 Birch  
Dylan - 4 Rowan  
Mimi - 4 Larch  
Elizabeth - 5 Alder  
Moses - 5 Aspen  
Michael - 5 Hawthorn  
Olivia - 6 Hornbeam  
Albert - 6 Acacia  
Emmy - 6 Chestnut



### X / Twitter

Please follow us @BranfilPrimary to see life at Branfil.



## Weekly Attendance Awards!

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### 09.10.2023 – 13.10.2023

The following classes won the Attendance Superstar Certificate for excellent attendance of over 97%:

1 Pine, 2 Holly, 3 Oak, 4 Rowan, 6 Hornbeam and 6 Chestnut.



### 16.10.2023 – 20.10.2023

The following classes won the Attendance Superstar Certificate for excellent attendance of over 97%:

6 Acacia and 6 Hornbeam.



### Pupil of the week

### Pupil of the week

### 13<sup>th</sup> October 2023

Phoebe - Acorns  
Kawtar - Conkers  
Ella - 1 Pine  
Maigon - 1 Lime  
Mason - 1 Willow  
William - 2 Cedar  
River - 2 Beech  
Dulcie-Mae - 2 Holly  
Teddy-Rae - 3 Hazel  
Jack - 3 Oak  
Johnathan - 3 Maple  
Connie - 4 Birch  
Daniel - 4 Rowan  
Freddy - 4 Larch  
Betty - 5 Alder  
Freddy - 5 Aspen  
Reggie - 5 Hawthorn  
Eddy - 6 Hornbeam  
Amaia - 6 Acacia  
Koray - 6 Chestnut



### 20<sup>th</sup> October 2023

Lenny - Acorns  
Albey - Conkers  
Amelia - 1 Pine  
Archie - 1 Lime  
Eadie - 1 Willow  
Eshal - 2 Cedar  
Juanita - 2 Beech  
Samuel - 2 Holly  
Charlie - 3 Hazel  
Sienna - 3 Oak  
Miles - 3 Maple  
Harry - 4 Birch  
Summer - 4 Rowan  
Izzy - 4 Larch  
Amelia - 5 Alder  
Samuel - 5 Aspen  
Alex - 5 Hawthorn  
Poppy - 6 Hornbeam  
Bella - 6 Acacia  
Sadie - 6 Chestnut





### DATES FOR YOUR DIARY

Monday, 23 <sup>rd</sup> October – Friday, 27 <sup>th</sup> October 2023	Autumn Half Term
Wednesday, 1 <sup>st</sup> November 2023	School Tour for New Intake 2024 – 9:15am
Thursday, 2 <sup>nd</sup> November 2023	Reception Phonics Parent Workshop
Friday, 3 <sup>rd</sup> November 2023	Year 5 – Miles the Mole Air Quality Theatre Production
Monday, 6 <sup>th</sup> November 2023	Flu Vaccinations – session 1
Monday, 6 <sup>th</sup> November 2023	Reception – Diwali Dance Workshop
Tuesday, 7 <sup>th</sup> November 2023	4 Rowan visit to Pizza Express 9:30am
Friday, 10 <sup>th</sup> November 2023	Year 3 Thorndon Park Caveman Trip
Tuesday 14 <sup>th</sup> November 2023	Odd Sock Day for Anti Bullying Week
Thursday, 16 <sup>th</sup> November 2023	Year 4 Times Tables Workshop
Saturday, 25 <sup>th</sup> November 2023	Friends of Branfil Christmas Bazaar
Friday, 1 <sup>st</sup> December 2023	INSET day
Thursday, 7 <sup>th</sup> December 2023	Friends of Branfil Children's Xmas Sale
Monday, 11 <sup>th</sup> December 2023	3 Hazel Xmas performance for parents/carers
Monday, 11 <sup>th</sup> December 2023	Flu Vaccinations - session 2
Tuesday, 12 <sup>th</sup> December 2023	Reception Christmas Songs – 9:10-9:25am and 2:30-2:45pm
Wednesday, 13 <sup>th</sup> December 2023	3 Oak Xmas performance for parents/carers
Thursday, 14 <sup>th</sup> December 2023	3 Maple Xmas performance for parents/carers
Friday, 15 <sup>th</sup> December 2023	Year 5 Parent Event – Sewing (D&T)
Wednesday, 20 <sup>th</sup> December 2023 – Wednesday, 3 <sup>rd</sup> January 2024	Christmas Break
Thursday, 4 <sup>th</sup> January 2024	INSET day
Friday, 5 <sup>th</sup> January 2024	INSET day
Monday, 19 <sup>th</sup> February – Friday, 23 <sup>rd</sup> February 2024	February Half Term
Friday, 29 <sup>th</sup> March – Friday, 12 <sup>th</sup> April 2023	Easter Break
Monday, 20 <sup>th</sup> May – Friday, 24 <sup>th</sup> May 2023	Year 6 Residential to Gillwell Park Activity Centre
Monday, 27 <sup>th</sup> May – Friday, 31 <sup>st</sup> May 2024	Spring Half Term
Wednesday, 24 <sup>th</sup> July 2024	Break up for the summer break



# WhatsApp

## safety guide for parents



**16+**

WhatsApp's minimum age in the UK

**58%**

Kids aged 3-17 who use WhatsApp

**37%**

Kids under 13 who use WhatsApp



## 5 tips to keep kids safe on WhatsApp



**1** **Review privacy settings** WhatsApp has a range of privacy and security settings to keep users safe. Customise groups, app access, live location and more.



**2** **Customise contacts** Show your child how to report and block unwanted contacts. Then, work with them to add their friends and family. Review and talk about their contacts regularly.



**3** **Talk about personal information** Make sure your child understands what personal information is. Talk about the importance of keeping that information private on WhatsApp.



**4** **Show them where to get support** If something goes wrong or they see something worrying on WhatsApp, make sure they know to come to you, and talk about other sources of support.



**5** **Check in regularly** Once you've done all of the above, check in with them regularly to review settings and how they use WhatsApp.



**f** [InternetMatters](https://www.facebook.com/InternetMatters)

**X** [@IM\\_Org](https://twitter.com/IM_Org)

**ig** [@internetmattersorg](https://www.instagram.com/internetmattersorg)

**yt** [@InternetMatters](https://www.youtube.com/@InternetMatters)

**p** [@InternetMatters\\_org](https://www.pinterest.com/InternetMatters_org)

**in** [Internet Matters Ltd](https://www.linkedin.com/company/InternetMattersLtd)



Thank you to all those parents, carers or grandparents who volunteered last year. Your support was really appreciated by our children and our staff.

We would love to welcome back our previous volunteers and welcome some new ones to our school community. If you are able to volunteer at Branfil, please e-mail the office ([office@branfil.havering.sch.uk](mailto:office@branfil.havering.sch.uk)) with the following details:

- Your full name
- Your children's/ grandchildren's names (this helps us not to place you in the year group your children are in)
- Your availability and ideal days and times you would be willing to volunteer
- Any preference on what you would like to volunteer your time to do (e.g. hearing readers, supporting in the library)

I will then be in touch to complete your volunteer induction and finalise arrangements.

Mrs Metcalfe

SENCo and Assistant Headteacher

Branfil Primary School





## Friends of Branfil news: October 2023

Your newsletter about our PTA!

Website: <https://www.pta-events.co.uk/friendsofbranfil/>

Facebook: <https://www.facebook.com/BranfilPrimarySchoolPTA/>

### Highlights:

Thank you to everyone who attended our Annual General Meeting where you select your committee for 2023 - 2024.

Your committee members are the following:

- Emily Raymond - Chair
- Chantelle North - Vice Chair
- Nicola Ford - Treasurer
- Paddy Carroll - Secretary - NEW this year
- Caroline Brocklehurst - Member
- Cami Thomas - Member
- Miranda Kelly - Member
- Nahid Cooper - Member (social media management)
- 2 more Members from the AGM:
  - Michelle and Lanya who will join committee

We have a several helpers who will be supporting our events with some new faces, so thank you all so much for your commitment and help with raising funds!

We still need your help for the following roles:

Class Reps role:

- 1 or 2 people from each class to share our news/event information into whatapps groups - THAT'S IT

If you would like to know more about the roles above or take one up, message us at [friends@branfil.com](mailto:friends@branfil.com)

### Upcoming Events

Tickets are on sale now for the following:

- Years 1, 3, 4 UV Discos - Thursday 12th October
- Years 2, 5, 6 UV Discos - Tuesday 17th October

Later this year:

- Christmas Bazaar - Saturday 25th November
- Children's Christmas Present sale - Thursday 8th December

### Products available:

Available to buy on our website now:

- Branfil Water Bottle
- Pre-Loved Uniform
- Adventure Island wristbands continue to be available online for collection from Pin Ups Salon, Gidea Park or school office on request.



# Flu immunisation for pupils in school years Reception - Year 11

DEAR PARENT/CARER,

The flu vaccine is being offered at your child's school again this autumn/winter.

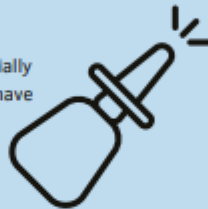
To give consent for your child to have the flu vaccine, please click here:

<https://london.schoolvaccination.uk/flu/2023/havering>

Even if you do not wish for your child to have the vaccine, please complete the online form so that we can record your wishes.

## THE NASAL FLU VACCINE

- ✓ Protects your child from the flu.
- ✓ Protects your family and friends from the flu (especially those who are elderly, young babies, or those who have serious health conditions).
- ✓ Is painless, quick and effective.
- ✓ Is free



## THE IM FLU VACCINE



We also offer the flu vaccine as an injection, which is **gelatine-free**. This *may* also be the vaccine of choice for vegans. Please go to our website where you can find out more about the manufacturing of the flu injection, and then decide if the injection is more suited to your child.

You only need to complete one consent form for each child. If you later change your mind, please call your local team. If your child has this immunisation elsewhere after you have submitted the consent form, you **MUST** inform Vaccination UK rather than the school.

We understand that you may have questions about the vaccine. For more information, please go to our website, where you can find a list of FAQ's, as well as details of our community catch up clinics. We also have some FAQ's enclosed below.

You can also find informational videos on our YouTube channel, including subtitled versions for other languages.

Yours Faithfully,

Your Local Immunisation Team  
Vaccination UK



## HAVERING Immunisation Team Contact Details



[havering@v-uk.co.uk](mailto:havering@v-uk.co.uk)



0203 3432400

WORKING ON BEHALF OF



## USEFUL INFO



We endeavour to come to your child's school twice. If they are absent or unable to be vaccinated at school, you will need to attend one of our community clinics for the vaccine. Details of these can be found on our website or you can contact the team above.



**PLEASE NOTE** the flu vaccine will **NOT** be available to otherwise healthy children after December 15th at all, and so we urge you to return the consent form as soon as possible in case we are not able to visit your child's schools for a second visit this year.



Your consent will remain in place for the entire flu season. If your child misses a first visit, you do not need to complete a second form.

## USEFUL LINKS



[www.schoolvaccination.uk/nasal-flu](http://www.schoolvaccination.uk/nasal-flu)  
[www.youtube.com/@vaccinationuk](https://www.youtube.com/@vaccinationuk)



## PRIVACY POLICY

Our 2023/24 policy can be viewed here:  
[www.schoolvaccination.uk/privacy-policy](http://www.schoolvaccination.uk/privacy-policy)  
For data protection queries, please contact:  
[dpo@vaccinationuk.co.uk](mailto:dpo@vaccinationuk.co.uk)



## ADDITIONAL INFORMATION

\*The consent form needs to be signed by a person with parental responsibility which includes:

- Mother: automatic
- Father: if married to the mother either when baby is born or marries subsequently
- Unmarried father: if name appears on birth certificate (since 1/12/03) or legally acquired
- Others: if parental responsibility is legally acquired
- Parental Responsibility Agreement: signed, properly witnessed and sent for registration to Principle Registry or the Family Division (High Court)
- Residence Order: granted by the Court

Please note that young people under the age of 16 can give or refuse consent if considered competent to do so by nursing staff.

# FREQUENTLY ASKED QUESTIONS

## Are there any side effects of the vaccine?

Possible side effects are: decreased appetite, headache, a runny or blocked nose, and sometimes a raised temperature. These are common, but they pass quickly and can be treated with paracetamol or ibuprofen if you feel your child needs it.

## Are there any children who shouldn't have the nasal vaccine?

You should let us know if your child has any of the following:

- A very severe allergy to eggs, egg proteins, gentamicin or gelatine – it is important for us to know if your child has been admitted to hospital with a condition called anaphylaxis, triggered by these things.
- Are currently wheezy or have been wheezy in the past 72 hours with asthma. There is an alternative flu vaccine that we can talk to you about to ensure that your child is protected as soon as possible.
- Have a condition that severely weakens their immune system.

Also, children who have been vaccinated should avoid close contact with people with very severely weakened immune systems for around two weeks following vaccination (By severely weakened, we generally mean people who are isolating, such as those who have received some types of chemotherapy or people who have had a bone marrow transplant, for example). This is because there's an extremely remote chance that the vaccine virus may be passed to them.

Contact with other healthy children or adults does not need to be limited after having the vaccine.

## We do not eat pork products.

## Can my child have a different flu vaccine?

Yes. There is a flu vaccine available, in the form of an injection.

The nasal flu vaccine is the best vaccine for children and young people under 18 years of age as it is more effective at stopping the spread of flu and it is painless, but it does have a highly processed form of gelatine (porcine gelatine), which is used in a range of many essential medicines. The gelatine helps to keep the vaccine viruses stable so that the vaccine provides the best protection against flu.

If your faith or beliefs mean you would prefer a vaccine that has no pork (porcine gelatine) in it, please complete the consent for the flu injection only. You do not need to complete a form for both.

If your child is vegan, please note that the flu injection is a cell based vaccine. For more information, please see our FAQs page on our website:

<https://www.schoolvaccination.uk/nasal-flu>



# HMS Havering Music School

- Learn with Havering Music School's dedicated team of specialist teachers
- From primary school age onwards
- Personalised tuition tailored to individual needs and aspirations

# MUSIC TUITION

musicschool@havering.gov.uk

<p><b>BRONZE</b> £33.67 per month 20 minute lesson for group of two</p>	<p><b>SILVER</b> £56 per month 15 minute individual lesson</p>	<p><b>GOLD</b> £89.50 per month 30 minute individual lesson</p>
<p>ALL LESSONS INCLUDE ADDITIONAL SUPPORT AND RESOURCES</p>		

www.haveringmusicschool.org.uk



### How to apply...

Havering Music School – Instrumental tuition request  
Please complete one form per child, USING BLACK INK AND BLOCK CAPITALS.

Your child's details:

Name: ..... Date of Birth: ...../...../..... M/F

I wish to apply for a place  
at my child's school: ..... (name of school)

I wish to apply for a place at the Weekday or Saturday Music Centre (tick box here)

School Year: .....

Please decide which instrument(s) your child would like to learn,  
then enter the name(s) of the instrument(s) below

1st choice instrument .....

2nd choice instrument (optional) .....

3rd choice instrument (optional) .....

Current Level:  BEGINNER  GRADE

Now please decide which package you would like for your child -

<b>BRONZE</b> £33.67 per month <input type="checkbox"/>	<b>SILVER</b> £56 per month <input type="checkbox"/>	<b>GOLD</b> £89.50 per month <input type="checkbox"/>	<input type="checkbox"/> Single ensemble £16.50 per month
<input type="checkbox"/> Not available at Centre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Unlimited ensemble £30.40 per month

Your contact details:

Mr/Mrs/Ms/Dr: .....

Name: .....

Telephone: .....

Email: .....

Address: .....

Postcode: .....

Please send the completed form to: Havering Music School, The Walk, Hornchurch, RM11 3TL

The Council holds personal information about its customers and clients and Havering's residents. All the information about you that we hold is protected under the Data Protection Act 1998. The Act refers to users of personal information as 'Data Controllers' (such as the Council) who must work within the requirements of the Act when receiving and using information about you.

### Direct Debit Instruction

Please find below an instruction to request payment by Direct Debits.  
The total amount of your instrumental lessons will be collected monthly.  
Please complete the form fully and return it to us by detaching this form,  
folding and sealing it, and posting back to us.

#### The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the London Borough of Havering will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If you request the London Borough of Havering to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by the London Borough of Havering or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Bank Society.
- If you receive a refund you are not entitled to, you must pay it back when The London Borough of Havering asks you to.
- You can cancel your Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be requested. Please also notify us.

#### Instruction to your Bank or Building Society to pay direct debits

Please pay the London Borough of Havering Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that the instruction may remain with the London Borough of Havering and, if so, details will be passed electronically to my Bank/Building Society.



Full postal address of your Bank/Building Society

To: The Manager.....  
Address.....  
Postcode.....

Name(s) of the Account Holder(s)

Account Number

Branch Sort Code

Originator's Identification Number

9 5 4 2 7 8

Originator's Account Number

Signature(s)

This section is not part of the instruction to your Bank/Building Society. **LBH use only**

Customer name

Address

Date

Actioned by

FWD to Bank